

Minutes of the Town of Shaftsbury
Development Review Board
September 16th, 2009
COLE HALL
SHAFTSBURY, VERMONT

Board Present: Phylis Porio (Chairperson), Bill “Jake” Jakubowski, (Vice-Chair), Rick Mattison, Christopher Ponessi
David Mance, Fritz Ludwig, Gary Burgess.

Board Absent: None.

Others Present: Garmen DeNatale, Sephen Kaffan, Tony Zazzaro (zoning administrator), Megan Wick-Albert (recording secretary).

1. Call Meeting to Order:

Phylis Porio called the meeting to order at 7:00 PM.

2. Old Business

A. Permit #09 87 15S, GALUSHA PARCEL ID 07 20 16 5.05. REVIEW AND FINAL APPROVAL: FOR A TWO LOT SUBDIVISION. THIS PROPERTY IS LOCATED AT 3871 ROUTE 7A.

Motion by Jake Jakubowski to put this on the next meeting's agenda and have the Zoning Administrator contact the party. If there is no appearance/ response, the matter will be dismissed without prejudice. Gary Burgess seconded. Approved 7-0-0.

B. Permit #09 87 51S, DOWNEY, PARCEL ID 11 02 59. REVIEW AND FINAL APPROVAL: FOR A TWO LOT SUBDIVISION. THIS PROPERTY IS LOCATED AT 228 POTTER MONTGOMERY ROAD.

No one to present on this matter.

C. Permit #09 87 64S, LUDWIG, PARCEL ID 06 20 18. PRELIMINARY APPROVAL: FOR A TWO LOT SUBDIVISION. THIS PROPERTY IS LOCATED ON VT RT 7A.

David Mance and Fritz Ludwig recuse themselves from the board.

Board members reviewed the sketch plan for this property. The water and waste water permit applications for this parcel have been submitted. The AOT access permit was submitted and approved. The next actions to be taken include contacting the historic society and notices to the neighboring properties will be sent.

Motion made by Jake Jakubowski to continue review at the next meeting. Gary Burgess seconded. Motion approved 5-0-0.

Fritz Ludwig returned to the board.

3. New Business:

A. PERMIT# 09 87 80, Valerie and Robert Shemeth Parcel ID 05 01 59. Sketch Plan Review for a two lot subdivision. This property is located at 1214 Cross Hill Road.

David Mance recused himself from the board for this matter.

The sketch plan for this property was reviewed. The well, field, permit language, site distance for road will be added to the current sketch plan before the next meeting.

Motion by Jake Jakubowski to classify this permit as a minor subdivision and continue the hearing at the October 7th meeting. Gary Burgess seconded. Approved 5-0-0.

David Mance returned to the board.

4. Other Business:

Memorandum of understanding for the DRB:

This will be used in instances when an agent/owner wants to ask the DRB general questions before submitting a permit application.

Discussion of comments of building in the right-of-way:

Board members will review VSA Title 19 Ch 11 to determine criteria and grandfathering.

Curb cuts:

Comments were made by the Town Administrator and it is stated that Item C is not necessary. All board members think it should stay. Jake Jakubowski will work on this matter.

5. Minutes:

September 2nd, 2009

Motion by Gary Burgess to approve September 2nd, 2009 minutes. Jake Jakubowski seconded. Approved 4-0-0.

August 19th, 2009

Motion made by Jake Jakubowski to approve August 19th, 2009 minutes. David Mance seconded. Approved 6-0-0.

July 15th, 2009

Motion made by Jake Jakubowski to approve July 15th, 2009 minutes. David Mance seconded. Approved 5-0-0.

6. Adjournment:

Motion made by David Mance to adjourn the meeting at 8:05pm. Rick Mattison seconded. Approval 7-0-0.

Respectfully Submitted,

Megan Wick-Albert