

Shaftsbury Development Review Board  
Shaftsbury Town Hall  
Buck Hill Rd at 7:00 pm  
DRAFT Minutes of the Regular Meeting  
4/18/12

**Members Present:** Phylis Porio (Chair), Gary Burgess (Vice-Chair), Fritz Ludwig, Chris Ponessi

**Members Absent:** Bob Holmes, David Mance

**Others Present:** William Jakubowski (Interim Zoning Administrator), Sandra Mangsen (Recording Clerk), Kendra Gardner, Joanne M. Race, Mitchell R. Race, Jeri Schoof, Jennifer Viereck, Christian Heins

1. Call to Order

Phylis Porio called the meeting to order at 7:00 p.m.

2. Conflict of Interest Statement

No conflicts were declared.

3. New Business

New Business: Permit # 12-9243 for request for subdivision of parcel #18-01 07, 8.86 acres, the property of Michael Gardner, per Subdivision Regulation 5.1. Property is located at 272 Rod and Gun Club Road. Zoning District: RR40, Bylaw Section 4.1.

Christian Heins distributed a sketch plan and responded to questions and comments from the Board.

Phylis pointed out items that need to be added to the application, including those required as per 5.04. 5.05. 5.06, all utilities, a modification of the curb cut from agricultural to residential, and location of culverts. Letters of approval from the Fire Department and Rescue Squad should also be submitted.

**MOTION: To approve the request as a minor subdivision.**

**Moved by Gary Burgess; seconded by Fritz Ludwig. Carried, 4-0-0.**

4. Other Business: There was none

5. Minutes: Apr 4, 2012

Consideration was deferred until the next meeting.

5. Adjournment

**Motion: To adjourn the meeting.**

**Moved by Chris Ponessi; seconded by Gary Burgess. Carried, 4-0-0.**

The meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Sandra Mangsen (Recording Clerk)