

**Shaftsbury Development Review Board
Minutes of the Meeting Held July 1, 2015**

- 1) 7:01 p.m. The meeting was called to order by Mr. Huncharek. Also present were Mr. Ponessi, Mr. Bidy, and alternates Mr. Day and Mr. Palmer. Ms. Donckers and Mr. Mance were absent. ZA Stiles was also present.
- 2) Conflict of interest: Mr. Ponessi recused himself from a discussion of application # 15-9569 and the sketch plan review for the Daley subdivision. Mr. Day and Mr. Palmer joined the board at the table.
- 3) Sign in sheets; Mr. Tyler Resch signed in.
- 4) Approval of June 3, 2015 minutes. Mr. Palmer moved to accept the minutes. Mr. Ponessi seconded the motion, which passed 3-0-2, with Mr. Bidy and Mr. Day abstaining. Mr. Huncharek signed the minutes.
- 5) Application 15-9569. Boundary line adjustment, applicants Tyler and Ann Resch and Art and Kathy Whitman, 12-01-21 and 12-0-19: review and approval of final plat to proceed with Boundary Line Adjustment in RR 40 zone.

Mr. Resch remarked that the boundary line adjustment legitimizes an existing friendly arrangement. The Board reviewed the plat as per preliminary plat review requirements in Subdivision Regulations Section 5.5. Mr. Palmer noted that Dwyer, an abutter, was not on the notification list submitted by Mance Engineering Partners. Mr. Ponessi said he would fix the notation "not to scale" and would change the name "Cold Springs Rd." to "Cold Spring Rd."

Mr. Bidy moved to recess the hearing to allow Mr. Ponessi to address the three issues noted above; Mr. Palmer seconded the motion, which passed 4-0.

- 6) Applicants Richard and Patricia Daley, 14-20-62: Sketch plan review and minor/major subdivision determination in RR-40 in accordance with Subdivision Regulations 5.2-5.4 and 8.0.

Mr. Ponessi stated the waste water treatment permit will be in hand by the first August meeting. Mr. Day moved to approve the sketch plan as a minor subdivision; Mr. Palmer seconded. The motion passed 4-0.

- 7) Mr. Huncharek signed permit # 15-9560 and the mylar and paper plats that accompany that permit.
- 8) Other business
There was no other business. The meeting was adjourned by acclamation at 7:55 pm.

Minutes by ZA Shelly Stiles