

Shaftsbury Selectboard Minutes
Special Meeting and Budget Workshop
January 26, 2010
COLE HALL
SHAFTSBURY, VERMONT

Board Present: Lon McClintock, Bill Pennebaker, Karen Mellinger, Craig Bruder;
Board members absent: Cinda Morse; **Others Present:** Larry Johnson, Lister;
Staff: Margy Becker, Town Administrator.

1. Call to order:

Chairman McClintock called the meeting to order at 6:30PM.

2. Announcements:

There were none.

3. Public Comments:

There were no public comments.

4. Conflict of Interest Statement.

Chairman McClintock asked if any board member had a conflict of interest with any topic on the agenda. No one did.

5. Appointment of Acting Zoning Administration

Ken Coonradt met with the Selectboard to discuss the need for an acting zoning administrator.

Karen Mellinger made the motion to appoint Ken Coonradt as Acting Zoning Administrator for matters in which Tony Zazzaro has a conflict of interest. Bill Pennebaker seconded. The motion carried unanimously.

6. Reserve Funds

Lon McClintock reported on discussions with the VLCT regarding the process of creating and funding reserve funds. The Board agreed with the process of 2 articles – 1 to create, and 1 to fund – a new reserve fund. A model VLCT policy regarding reserve funds was reviewed, discussed, and then amended as noted by the Chair. It was agreed the article to create the Fund would be voted on from the floor, and the article to fund the reserve fund would be placed on the ballot.

Bill Pennebaker made the motion to add articles creating a Culvert Reserve Fund and the Fund Balance Reserve Fund to articles for Town Meeting. The motion was seconded by Craig Bruder. The motion carried.

The Board continued to discuss articles to be placed on the warnings for floor meeting and ballot voting.

7. Warrants:

Payroll Warrant #30 in the amount of \$6,366.04:

Karen Mellinger made the motion to approve Payroll Warrant #30. The motion was seconded by Bill Pennebaker and carried unanimously.

Accounts Payable Warrant #20 adjustment from \$91,708.69 to the amount of \$90,460.69:

It was noted for the record that Warrant #20 has been revised to reflect a voided \$1,248.00 payment.

Accounts Payable Warrant #27 in the amount of \$5,959.52:

Craig Bruder made the motion to approve Warrant #20. The motion was seconded by Bill Pennebaker. The motion carried unanimously.

8. Adjournment:

Craig Bruder made the motion to adjourn at 7:45PM. The motion was seconded by Karen Mellinger and carried unanimously.

Submitted by,
Margy Becker